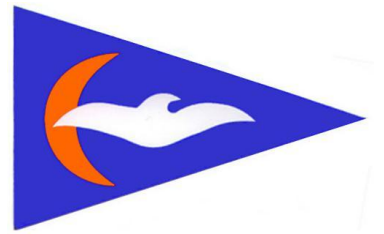


# Half Moon Bay Yacht Club

## Skipper Checkout Form



Jan 16th, 2011

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**Prospective Skipper:**

\_\_\_\_\_

**Date:**

\_\_\_\_\_

**Club Examiner:**

\_\_\_\_\_

**Result: APPROVED -OR- NEEDS WORK**

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### Club Examiner Instructions:

This checkout should be conducted in the spirit of a learning process for the prospective skipper. A successful prospective skipper is expected to know the general material and handle all aspects of boat setup, operation (in 5+ knots wind), and put away without assistance. A prospective skipper who "needs work," should leave the checkout experience having learned what they need to work on, and feeling encouraged to continue their learning process.

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### Pre-Sail Discussion and Evaluation

Discuss this material with the prospective skipper, as both an educational process, with the "approved / needs work" outcome based on whether you feel they have sufficient understanding to be a safe skipper. Feel free to revisit this material in general discussions while in the practical sailing part of this evaluation.

- **Boat Parts and Terms:** Sailor knows basic boat parts and terms: jib halyard, main halyard, sheets, boom, mast shrouds, fore and back stay, main sail, jib sail; tack, coming about, jibe, close hauled, windward, leeward, port tack, starboard tack

**APPROVED - NEEDS WORK [circle one]**

- **Rules on the Water:** Sailor has solid understanding of rules on the water
  - Safety first (the most important rule)
  - Right of way (who has it?, when should you force it?)
  - Every passenger must wear a life vest
  - Commercial boats have right of way
  - Flashlight required on boats after dark
  - Club boats may not be taken outside the harbor break wall
  - (Keelboats) Boats must carry a radio and monitor channel 69
  - Skippers are responsible for the safety of everyone on board
  - Coast Guard rules (including skipper alcohol limits) must be obeyed at all times

**APPROVED - NEEDS WORK**

- **Emergency Procedures and Issues**
  - (Dinghies) Capsize of boat - free yourself, check for crew, stay with boat, turn into wind and upright it
  - Man overboard - designate spotter, sail downwind, immediately come back into wind and stall beside swimmer
  - Hypothermia - what can happen, how to treat it, how to prevent it
  - Describe dangerous jibe, the risks, how it happens, and how to avoid it
  - Handling unexpected high speed wind gusts

**APPROVED - NEEDS WORK**

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## Practical Test for (circle one or more):

**Hobie/Laser    Coronado 15    Keel Boats**

- **Boat Setup**

- **Aware of wind direction, wind speed, and boat orientation**
- **Able to rig boat properly without assistance**
- **Sound launch planning (wind, people, boat orientation, safety)**
- **Recheck boat rigging before sailing (self rigged, passenger, or previous sailor)**

**APPROVED - NEEDS WORK**

- **On the Water**

- **Sail around a windward leeward course multiple times and finish each course around an obstacle or buoy**  
**APPROVED - NEEDS WORK**
- **Use of proper commands (prepare to tack, hard alee, etc) and sail trim**  
**APPROVED - NEEDS WORK**
- **(Keelboats) Demonstrated ability to use the radio to contact club and harbor patrol**  
**APPROVED - NEEDS WORK**
- **Complete man overboard drill with fender thrown in water**  
**APPROVED - NEEDS WORK**
- **Show ability to direct novice passengers for weight balancing and safety**  
**APPROVED - NEEDS WORK**
- **Dock/land the boat with no risk to boat, dock, passenger, or bystander**  
**APPROVED - NEEDS WORK**
- **(Dinghies) Capsize and rescue boat and self twice**
- **APPROVED - NEEDS WORK**
- **Demonstrate situational awareness including tides, water depths, other boats and obstacles, and leeward shores**  
**APPROVED - NEEDS WORK**

- **Put the Boat and Equipment Away**

- **Keel boat tied properly including spring line and fenders**  
**-or-**
- **Dinghy put away on trailer or rack (safely for people and equipment)**  
**APPROVED - NEEDS WORK**
- **Sails folded properly and all equipment put away in proper locations, including proper care/maintenance**  
**APPROVED - NEEDS WORK**
- **Makes appropriate log updates and understands procedures for broken equipment**  
**APPROVED - NEEDS WORK**